

**Allegan District Library
Board of Trustees Meeting
February 17, 2026**

Call to Order: The regular monthly board meeting was called to order by Trustee McLeod at 4:30 PM.

Trustees present: MartyRose McLeod, President
 Peter Savage, Vice President
 Judi McCall, Secretary
 Michael Kiella, Trustee
 Jen Conrad, Trustee
 Mary Hunziker, Trustee

Also present: Pam Armstrong, Director
 Devin Erlandson, Assistant Director
 Casey Walle, Administrative Assistant
 Jadie Markland, Library Intern

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda: None.

Excusing of absences: Trustee Doeringer absent.

Motion: Trustee McCall moved to excuse Trustee Doeringer, Trustee Kiella seconded. All in favor, passed.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee Kiella moved to approve the Consent Agenda, Trustee Savage seconded. All in favor, passed.

Public Comment: Jadie Markland, Library Intern, was introduced.

Action on Committee Reports:

1. Bylaws Committee – Allegan District Library Board of Trustees Bylaws: Trustee Savage presented the Bylaws.

Motion: Trustee Savage moved to approve the Allegan District Library Board of Trustees Bylaws, Trustee Hunziker seconded. Roll call vote: Trustee Savage-Aye, Trustee Kiella-Aye,

Trustee McCall-Aye, Trustee Conrad-Aye, Trustee Hunziker-Aye, Trustee McLeod-Aye. Motion passed.

2. Personnel Committee – Distribution of Director Evaluation: Trustee McLeod distributed the Director Evaluation(s). Discussion.

3. Personnel Committee – Retirement Payout: Trustee McCall presented the amount for Retirement Payout for the calendar year 2025. Discussion.

Motion: Trustee McCall moved to approve the Retirement Payout, Trustee Kiella seconded. All in favor, passed.

4. Facilities Committee – Carnegie Brick Repair: Trustee McLeod presented an estimate from Vintage Building and Restoration for masonry restoration. Discussion.

Motion: Trustee McLeod moved to accept the estimate and utilize Vintage Building and Restoration for the Carnegie brick repair, Trustee McCall seconded. All in favor, passed.

Action on bills to be paid:

Motion: Trustee McCall moved to pay the January bills and payroll in the amount of \$69,000.66, Trustee Savage seconded. All in favor, passed.

Communications:

Trustee McCall shared an email received from a patron who was concerned with the delay in accessibility to newly published books. Director Armstrong provided context for the email and a coordinated effort in sorting out the patron's concern. Trustee McCall added that a thank you email had been sent in response to the patron. Discussion.

Unfinished Business: None.

New Business: None.

Board Member Comments:

Trustee Conrad shared that she hopes that the watercolor pet portrait program will find its way into the programming rotation. Trustee Kiella asked a question about the general fund and fund balance lines in the board statistics report. Director Armstrong and Assistant Director Erlandson responded. Trustee Kiella shared concern about the condition of the parking lot. Additionally, Trustee Kiella asked about the Friends Committee and their plan for the year. Director Armstrong and Assistant Director Erlandson shared the programs and events that are planned for the coming year. Trustee Savage asked about passport assistance and procedure for snow days. Discussion.

Adjournment: Trustee McCall moved to close the meeting, Trustee Conrad seconded. All in favor, adjourned at 5:20 PM.

Next regular board meeting is March 17, 2026, at 4:30 PM

Casey Walle
Administrative Assistant